

Terms and Conditions infraBIM 2023

§1 General

1. **infraBIM 2023 V4 Expo & Multi Conference** (hereinafter **Event**), will take place on 23-25 May 2023 in buildings on the campus of the Cracow University of Technology at Warszawska street in Krakow. The Event will be held live.
2. The **Event** is organized by the European Certification Centre of BIM foundation (EccBIM). Cracow University of Technology is Co-organiser, while on the basis of a separate agreement, infraTEAM acts as the **Operator**, which is responsible for organizational activities on behalf of EccBIM.
3. These **Regulations** form the basis for the organization of the **Event** and define the rights and obligations of its **Participants**. The **Terms and Conditions** have been posted on the www.infrabim.info website, hereinafter referred to as the **Portal**. Any changes to the **Regulations** will be made public by posting them on the **Portal**.
4. The provisions of the **Regulations** apply to all **Participants** and form an integral part of the entry to participate.
5. The **Event** will host Plenary, Workshops, Shows, Panels, Student Competitions, Expo exhibition, meetings, which will focus on BIM and issues in line with the strategy called Construction 4.0. The detailed agenda of the **Event** is posted on the **Portal** and the **Operator** reserves the right to change the agenda.
6. The **Organizer** reserves the right to cancel the **Event** at any time without giving any reason. In case of cancellation of the **Event**, the information will be published on the **Portal** and sent to e-mail addresses in case they were provided during the registration process.

§2 Participation

1. The number of Participants in the **Event** is limited.
2. The condition for participation in the **Event** is the registration of the **Participant** through the registration and ticket sales system available on the **Portal** and the payment of the fee in the amount and time set by the Operator. The form should be completed using full names, without using abbreviations.
3. Registration of a **Participant** is tantamount to acceptance of these **Terms and Conditions**.
4. The deadline for registering **Participants** via the **Portal** expires on the last day of the **Event**, when the last session ends. After this date, the registration system will be turned off.
5. Each **Participant** has access to accompanying events depending on the option of the purchased ticket.

§3 Registration and ticket sales system

1. The administrator of the **Participant's** personal data provided in the **On-line Registration** is the **Operator**.
2. The personal data administrator may share the **Participant's** data with **Partners**, provided that the **Participant** expresses his voluntary consent during registration on the **Portal**.
3. The available **Tickets** are described in detail in §4. The following types of tickets are on sale: Standard, Student, Premium, VIP.
4. The ticket sales system is available on the **Portal**. It contains the Participant's registration form. The form is completed by each Participant.
5. Two payment methods are available while purchasing Tickets:
 - a. online payment carried out by the PayU system,
 - b. traditional bank transfer.

6. Group purchase of **Tickets** is possible, generated codes for a given type of **Ticket** can be used in the amount specified in the order. The code will be sent by e-mail after the payment is confirmed by the **Operator**.
7. The code received during a group purchase or from the **Operator** will be verified during the participant's registration on the **Portal**.

§4 Participants' tickets

The following types of **Tickets** are available for **Participants** during the **Event**:

1. Standard.
Standard ticket. It allows you to enter the Expo, Plenary in the side halls, Food Bridge and Coffee Break in the Expo zone. Standard package of infraBIM conference materials. Workshop attendance is not guaranteed.
2. Student.
Reduced ticket for students and doctoral students up to 30 years of age only. It allows you to enter the Expo, Plenary in the side halls, Food Bridge and Coffee Break in the Expo zone. Standard package of infraBIM conference materials. Workshop attendance is not guaranteed.
The status of a student and doctoral student will be verified by the registration system in public databases of academic entities.
3. Premium.
Basic ticket. It allows you to enter the Expo, Plenary in the main hall, Food Bridge and Coffee Break in the Premium zone. Premium package of infraBIM conference materials. Workshop and Lunch guaranteed.
4. VIP.
Full ticket. It allows you to enter the Expo, Plenary in the main hall, Food Bridge and Coffee Break in the Premium zone. Premium package of infraBIM conference materials. Workshop and Lunch guaranteed. Entrance to Gala Dinner and Welcome Evening.

§5 Fees

1. Participation in the **Event** for all participants is paid and registered through the **Ticket** sales system available on the **Portal**. The **Operator** reserves the right to invite special guests without the need to register them by the system.
2. **Ticket** prices, possible options as well as the method of payment for participation in the **Event** are provided on the **Portal**. The **Operator** reserves the right to grant discounts from the basic price.
3. The fee for the purchase of a single **Ticket** should be paid via the PayU payment system, and when purchasing more **Tickets**, for one organizational unit, via traditional payment.
4. The payment via traditional payment should be made to the account indicated by the **Operator** on the proforma invoice generated after completing the registration form.
5. An invoice will be issued after the transfer for the **Ticket** is credited to the **Operator's** account.
6. The VAT invoice and the proforma invoice will be available after generation on the **Portal**, and will be sent by e-mail to the address provided in the registration form.
7. Failure to pay for the **Ticket** within the time limit specified by the **Operator** authorizes the cancellation of the participation application, without incurring any liability for damages.
8. The costs of travel and accommodation are covered by the Participant on their own.

§6 Resignation from participation in the event

1. The **Participant** may resign from participation in the **Event**. The resignation should be made in the form of a written document with the **Participant's** handwritten signature, which must be sent as a scan by e-mail to the address infrabim@infrateam.eu. The **Participant** is entitled to a refund of the **Ticket** fee, subject to point 2.
2. If the **Participant** resigns from participation in the **Event** after April 30, 2023, the fee for the **Ticket** is not refundable.

3. The **Participant** has the right to delegate in lieu of a person other than the notified person. Changes may be made at the latest 19.05.2023 by sending information by e-mail to infrabim@infrateam.eu. The change of **Participant** takes place immediately after sending a confirmation from the **Operator**.
4. In the case of introduction of restrictions related to the pandemic in Poland, which will prevent the organization of the Live **Event**, the **Participant** has the right to a refund of the **Ticket** fee. The return along with the delivery of a correcting invoice will take place within 14 days of the end of the **Event**.

§7 Complaints

1. All complaints of the **Participants** to the **Operator** should be submitted in writing by registered letter with acknowledgement of receipt to the address of the **Operator's** registered.
2. Complaints of **Participants** may be submitted no later than within 3 days from the date of termination of the **Event**.
3. After the above deadline, no complaints will be considered.

§8 Protection of personal data

1. The administrator of personal data is **Operator**, infraTEAM company, with its registered office in Gliwice, Szafirowa street 57c/19.
2. In accordance with the Personal Data Protection Act of August 29, 1997 (consolidated text Journal of Laws of 2016, item 922, as amended) The **Operator** does not transfer, sell or lend the collected personal data of the **Participants** to other persons or institutions without the individual marketing consent of the Participant. Personal data provided by the **Participant** is treated as confidential information and is used only for the purpose of the **Event**.
3. **Participants'** personal data is processed in order to conduct the **Event**, including the creation of a list of participants, as well as to settle transactions for fees for the **Event** and possible claims for **Tickets** or other.
4. By registering, the **Participant** agrees to the processing of his/her personal data for the purpose of conducting the **Event**. The **Participant** may consent to the processing of his personal data for marketing purposes by the **Event Partner** specified in the consent.
5. **Participants** have the right to access, correct their personal data and request their deletion by returning in a written document with the **Participant's** hand written signature, which must be sent as a scan by e-mail to the address infrabim@infrateam.eu
6. Providing personal data is voluntary, but necessary to participate in the **Event**.
7. The **Operator** reserves the right to use an external service to carry out registration.
8. With the consent of the **Participant**, the collected data may be collected in one or more databases directly or indirectly maintained by the Administrator of personal data.
9. During the **Event**, the **Operator** and the **Operator's Partners** will conduct photo and video sessions. Physical participation in the event is combined with consent to the use of the image of each **Participant** in information and promotional materials, as well as in the relations posted on websites and on social media. The **Participant** who does not give such consent is obliged to inform about this fact at the latest 2 days before the date of the **Event** in the form of a written document with a handwritten signature of the **Participant**, which must be sent as a scan by e-mail to the address infrabim@infrateam.eu.

§9 Final provisions

1. Participation in the **Event** is tantamount to accepting the provisions of these **Regulations** and your commitment to comply with the regulations and any other arrangements made between the **Participant** and the **Operator**.
2. In matters not regulated by these **Regulations**, the provisions of the Civil Code shall apply.
3. The **Event** is closed and does not constitute a mass event within the meaning of the Act of 20 March 2009 on the safety of mass events (Journal of Laws 2015 item 2139).
4. The **Operator** is not responsible for the members' items that may be lost, destroyed or stolen during the **Event**.
5. The **Regulations** shall enter into force on the date of its posting on the **Portal**.
6. **Operator** has the right to change the provisions of the **Regulations**. The changes come into force on the day of posting the new Regulations on the **Portal**.